



# FUNCTIONS PACKAGE



The Longueville Hotel is a venue which prides itself on being able to manage your function from the start right through to the finish. Our range of versatile rooms and menus mean we are able to cater to all your needs; whether it be a cocktail style event, a sit down dinner, board meeting or conferencing. Our Events team will help you to create the perfect function at The Longueville Hotel.

TO ARRANGE A VIEWING OF OUR FUNCTION ROOMS AND AREAS OR TO MAKE AN ENQUIRY/BOOKING KINDLY CALL OUR TEAM ON **(02) 9427 2021** OR EMAIL **FUNCTIONS@LONGUEVILLEHOTEL.COM**



# BARS & SPACES

Warm and welcoming, you'll love the Longueville Hotel. Open till late, 7 days.

## STAFFING CHARGES (only for exclusive events or when private staffing is requested)

In order to have adequate staffing for your event, a charge of \$40 per hour is allocated for events Monday through to Friday. A charge of \$45 per hour is allocated for events on a Saturday. It is for a minimum of 4 hours per staff member. This will be quoted for by your co-ordinator.

\*May be higher on Sundays and Public Holiday Events

Please note that certain events may require security @ \$60 per hour.



# THE VILLA

**👤 CAPACITY**  
120 guests

\*Minimum Spend of \$20K  
on food & beverage for 5 hours  
is required.

section bookings are FREE.

This area can be sectioned off for  
canape events, sit-down dinners,  
corporate launches, beverages  
or a BBQ Buffet.

The Villa is a lush, vibrant and fresh venue on Sydney's Lower North Shore. Complimented by beautiful ambiance and a friendly face - whether to indulge in a clean crisp beverage of your choice, dine on a refreshing take of modern and classic pub dishes - its alfresco "Palm Springs" inspired "Villa" space, has been designed to be your first venue of choice.



# DINING ROOM

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## CAPACITY

Each partitioned space is perfect for 2 tables of 10 guests.

The private dining space opposite the lounge bar is perfect for 15- 18 guests on a large rectangular table.

These spaces are perfect for set menus, grazing, and casual get-togethers.

No min spends or room hire.

There are a number of dining room options at the Longueville Hotel accommodating large and small groups. Our main dining room features a beautiful open fire and consists of contemporary bench style seating.

Other options include our large group table, lounge bar seating, and of course the ever popular Garden Terrace. Our bistro is very popular and does get busy during peak lunch and dinner times.

Bookings recommended.



# LOUNGE BAR

**👤 CAPACITY**  
120 guests

\*Minimum Spend of \$15K on food & beverage for 5 hours is required for the entire space.

section bookings are FREE.

Settle in to the warm friendly atmosphere of our beautifully designed lounge bar. With plenty of seating on both high and low tables, you'll always find a comfortable place to catch up with friends and enjoy a cold beer or a glass of wine from our extensive collection.

With plenty of options to watch live sport and an award winning Bistro serving the best Burgers this side of the Bridge, you're welcome to drop in any time, we're open till late 7 days a week. Our lounge bar hosts trivia on Tuesday nights.

# CANAPÉ PACKAGES

## Minimum of 20 guests on all canapé packages

All packages come with bread and dip stands on arrival

Upon request, we will advise of our seasonal set menus

### EVENT PACKAGE ONE | \$28pp

Choose 4 Bronze Canapés

### EVENT PACKAGE TWO | \$35pp

Choose 4 Bronze and 2 Silver Canapés

### EVENT PACKAGE THREE | \$42pp

Choose 2 Bronze, 2 Silver and 2 Gold Canapés

### EVENT PACKAGE FOUR | \$50pp

Choose 2 Bronze, 2 Silver, 2 Gold Canapés and 1 Fork Food Item

### EVENT PACKAGE FIVE | \$58pp

Choose 2 Bronze, 3 Silver, 2 Gold Canapés and 1 Fork Food Item

### EVENT PACKAGE SIX | \$60pp

Choose 2 Bronze, 2 Silver, 3 Gold Canapés and 1 Fork Food Item

### EVENT PACKAGE SEVEN | \$69pp

Choose 3 Bronze, 2 Silver, 3 Gold Canapés, 1 Fork Food and 1 Dessert



# CANAPÉ PACKAGES

## BRONZE



- Baked Ricotta, Pumpkin, Pine Nut Tartlet (v)
- Beetroot & Goats Cheese Tartlet (v)
- Vegetarian Spring Rolls & Poon Chun (v)
- Margarita Wood fired Pizza Square (v)
- Baby Mozzarella, Tomato, Basil & Aged Calsamic (v, gf)
- Corn Fritter, Harissa Puree (vegan)
- Mini Gourmet Beef Pie
- Satay Chicken Skewer (gf)
- Buffalo Wings & Ranch Dressing (gf)
- Mini Homemade Sausage Rolls
- Mac & Cheese Balls

## FORK FOOD



- Bang Bang Chicken & Noodle Salad
- Caesar Salad
- Pumpkin, Pine Nut, Chèvre & Rocket Salad (v)
- Vegan Curry & Jasmine Rice (vegan)
- Beef Bourguignon Pies & Truffle Mash (gf)
- Orzo, Ratatouille & Lamb Ragu (gf)
- Battered Fish & Chips
- Rare thai beef Salad
- Beetroot cured Salmon poke bowl

## SILVER



- Mushroom & Porcini Arancini (v)
- Eggplant Tacos (vegan)
- Zartaar Haloumi & Honey (v, gf)
- Chilli Prawn & Coriander Twists
- Salt & Pepper Squid (gf)
- Pico De Galo Chicken Tacos on Corn Chips (gf)
- Pork Belly Bites, Lime & Lemongrass (gf)
- Lamb Kafta with Tzatziki Dip (gf)
- Home Made Meat Ball & Provencal Sauce

## DESSERT



- Mini Tartlet Selection
- Mini Iced Donut Selection
- Cinnamon Donut
- Berry & Chocolate Cheesecake
- Flourless Chocolate Cake Square (gf)
- Banoffee Pot
- Chocolate Pots De Crème
- Vanilla Brûlée

## GOLD



- Gruyere & Corn Croquettes (v)
- Salt & Pepper Silken Tofu (vegan)
- Haloumi Burger, relish & pesto (gf)
- Little Crab Finger Sandwiches
- Natural Oysters (gf)
- Salmon Tartlet, Crème Fraiche, Roe & Chive
- Peking Duck Pancake
- Tempura Prawn, Wasabi Mayo
- Beef Tataki Roll, Daikon & Carrot
- Shepherds Beef Pie
- Southern Fried Chicken Slider
- Mini Beef & Cheese Slider
- King fish Cerviche
- Pork Belly Bao Buns

# PLATTERS

## SHARE PLATTERS | \$175

Perfect for groups of smaller gatherings to enjoy a tasty nibble! Each platter serves 8 – 10 guests only

### PLOUGHMAN

Chorizo, Smoked Ham, Beef Pies, Pickled Onions, Vintage Cheddar, Chutney & Baked Breads

### FISHERMAN

Fish Goujons, Smoked Trout, Remoulade, Blinis, Baked Breads, Horseradish Crème Fraiche & Herbs

### ANTIPASTO

Prosciutto, Salami, Chorizo, Char Grilled Veggies, Chilli & Feta, Caper Berries & Baked Breads

### ORIENTAL

Vegetarian Spring Rolls, Steamed Prawn Gow Gees, Korean Fried Chicken, Asian Slaw, Poon Chun & Soy Sauces

## KIDS PLATTERS

Serves approximately 5 Children. 12 years and under.

### GOOD FAIRY | \$35

Fairy Bread Platter

### KIDS SANDWICHES | \$50

Assorted Finger Sandwiches, Sausage Rolls & Mini Pies

### LITTLE LONGY'S HOT PLATTER | \$65

Assorted Mini Pizza, Chicken Tenders & Fries

## WOODFIRED PIZZA SLABS | \$45

Each pizza serves approximately 20 pcs per slab

### MARGARITA

Buffalo Mozzarella, Basil & Tomato

### HALOUMI

Roasted Vegetables, Oregano, Pine nuts, Baby Rocket, & Pesto

### CHIPOTLE CHICKEN

Chipotle Chicken, Roast Peppers, Corn & Sour Cream

### PEPPERONI

Pepperoni, Buffalo Mozzarella & Tomato

### HAWAIIAN

Ham, Pineapple & Buffalo Mozzarella  
Vegan Pizza upon Request

## BANQUET MENU / SET MENU

### 2 COURSE SET MENU

from \$52 PER PERSON

### 3 COURSE SET MENU

from \$60 PER PERSON

### MIN 20 PAX

Seasonal set menu available upon request

### Upgrade your packages:

- Fresh Seasonal Fruit Platter \$8pp
- Bread & Dip Stand - 3 x Homemade Dips & Toasted Breads \$6pp
- Cheese Board - 2 x Cheeses, Quince & Crisp Breads \$10pp

# BEVERAGES

There are three options for beverage service at your function.

## 1. Bar Tab

Nominate the amount you wish to spend on drinks, & let us know what beverages you would like made available to your guests

## 2. Cash Bar

Guests pay for their own beverages

## 3. Beverage package

All guests are on a per person package for unlimited alcohol for the designated time (see below for prices).

Specials requests welcome and all packages can be tailored to suit your wishes.

## Premium Package

### Bottled Beers

Local Tap Beers

### Wine

Austin Chardonnay, Sophia Sauvignon Blanc, Patrizio Pinot Gris, Aingeal Tears Moscato, Maximus Shiraz, Jacks Cabernet Merlot & Bubbly Sparkling

### Non Alcoholic

Fresh Juices, Mineral Water & Post Mix Soft Drinks

\*Conditions apply

#### \$ Prices

2 hours | \$48pp

3 hours | \$60pp

4 hours | \$80pp

## Deluxe Package

### Bottled Beers

Local & Premium Tap Beers

### Wine

Austin Chardonnay, Sophia Sauvignon Blanc, Patrizio Pinot Gris, Aingeal Tears Moscato, Maximus Shiraz, Jacks Cabernet Merlot & Bubbly Sparkling

### Non Alcoholic

Fresh Juices, Mineral Water & Post Mix Soft Drinks

\*Conditions apply

#### \$ Prices

2 hours | \$52pp

3 hours | \$68pp

4 hours | \$84pp

# WINE LIST

Glass / Carafe / Bottle

## Sparkling

<b>SPARKLING CRAIGMOOR CUVÉE BRUT</b> <i>AUSTRALIA</i>	<b>\$8.5 / \$36</b>
<b>PROSECCO 11 FIORE</b> <i>Veneta ITALY</i>	<b>\$12.5 / \$54</b>
<b>SPARKLING HOUSE OF ARRAS BLANC DE BLANCS NV</b> <i>Tasmania</i>	<b>\$65</b>
<b>SPARKLING ROSE MONTALTO PENNON HILL</b> <i>Mornington Peninsula VIC</i>	<b>\$16</b>
<b>CHAMPAGNE PIPER HIEDSIECK CUVÉE BRUT NV</b> <i>Reims FRANCE</i>	<b>\$95</b>
<b>CHAMPAGNE CHARLES HEIDSIECK NV BRUT RESERVE</b> <i>Reims FRANCE</i>	<b>\$125</b>

## White & Rosé

<b>RIESLING PIKES TRADITIONALE</b> <i>Clare Valley SA</i>	<b>\$12.5 / \$19 / \$55</b>
<b>RIESLING LEEUWIN ESTATE ART SERIES</b> <i>Margaret River WA</i>	<b>\$48</b>
<b>SEMILLON DE IULIIS</b> <i>Hunter Valley NSW</i>	<b>\$10 / \$15.5 / \$45</b>
<b>SEMILLON SAUVIGNON BLANC</b> <i>Pierro L.T.C. Margaret River WA</i>	<b>\$68</b>
<b>SAUVIGNON BLANC SEMILLON</b> <i>Chain of Fire WA</i>	<b>\$7.5 / 12 / \$33</b>
<b>SAUVIGNON BLANC TAMBAURLAINE</b> <i>Organic &amp; Preservative Free Orange NSW</i>	<b>\$52</b>
<b>SAUVIGNON BLANC ARA SINGLE ESTATE</b> <i>Marlborough NZ</i>	<b>\$9.5 / \$14.5 / \$42</b>
<b>FIANO BREMERTON</b> <i>Langhorne Creek SA</i>	<b>\$52</b>
<b>PINOT GRIGIO SANTI</b> <i>Delle Venezie ITALY</i>	<b>\$10.5 / \$17 / \$48</b>
<b>PINOT GRIS SCORPIUS</b> <i>Marlborough NZ</i>	<b>\$9.5 / \$14.5 / \$42</b>
<b>CHARDONNAY CIRCA 1858</b> <i>Central Ranges NSW</i>	<b>\$8.5 / \$13 / \$36</b>
<b>CHARDONNAY SCARBOROUGH</b> <i>Hunter Valley NSW</i>	<b>\$13 / \$21 / \$58</b>
<b>CHARDONNAY OAKRIDGE HENK</b> <i>Yarra Valley VIC</i>	<b>\$70</b>

## Rosé

<b>ROSÉ MARQUIS DE PENNAUTIER</b> <i>Languedoc FRANCE</i>	<b>\$11.5 / \$17 / \$48</b>
<b>ROSÉ SAINT MAX</b> <i>Provence FRANCE</i>	<b>\$14 / \$21.5 / \$60</b>

## Red

<b>PINOT NOIR AD HOC THE CRUEL MISTRESS</b> <i>Great Southern WA</i>	<b>\$10.5 / \$17 / \$48</b>
<b>PINOT NOIR MUDHOUSE</b> <i>Central Otago NZ</i>	<b>\$55</b>
<b>MONTEPULCIANO OOC TENUTA ULISSE</b> <i>Abruzzo ITALY</i>	<b>\$58</b>
<b>MERLOT PHILIP SHAW THE CONDUCTOR</b> <i>Orange NSW</i>	<b>\$12.5 / \$19 / \$55</b>
<b>CABERNET BLEND MOSS WOOD AMY'S</b> <i>McLaren Vale SA</i>	<b>\$68</b>
<b>CABERNET SAUVIGNON KATNOOK FOUNDERS BLOCK</b> <i>Coonawarra SA</i>	<b>\$10 / \$16 / \$45</b>
<b>CABERNET SAUVIGNON MANDALA</b> <i>Yarra Valley VIC</i>	<b>\$55</b>
<b>SHIRAZ CABERNET CHAIN OF FIRE</b> <i>Central/NW</i>	<b>\$7.5 / \$12 / \$33</b>
<b>SHIRAZ ST HALLETT GARDEN OF EDEN</b> <i>Eden Valley SA</i>	<b>\$10 / \$16 / \$46</b>
<b>SHIRAZ MR. BRIGHT-SIDE</b> <i>Preservative Free McLaren Vale SA</i>	<b>\$42</b>
<b>SHIRAZ ELDERTON</b> <i>Barossa Valley SA</i>	<b>\$15 / \$23 / \$66</b>
<b>SHIRAZ GRENACHE MATARO HENTLEY FARM VILLALN &amp; VIXEN</b> <i>Barossa Valley SA</i>	<b>\$13 / \$19 / \$54</b>
<b>GRENACHE THREE DARK HORSES</b> <i>McLaren Vale SA</i>	<b>\$50</b>

## Dessert & Sweet

<b>BOTRYTIS SEMILLON BIMBADGEN ESTATE 375ML</b> <i>Riverina NSW</i>	<b>\$40</b>
<b>MOSCATO FIORE 200ML</b> <i>AUSTRALIA</i>	<b>\$10</b>
<b>MOSCATO FIORE PINK 200ML</b> <i>AUSTRALIA</i>	<b>\$10</b>

## FUNCTION DETAILS FORM

In order to make the organisation of your function a little easier, you can fill out the form below with the details of your function, scan & email to us. Once it has been received, we will prepare a running sheet that outlines all details & costs for the event & send it back for your approval.

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Function Name/Occasion: \_\_\_\_\_ Guests: \_\_\_\_\_

Function Date: \_\_\_\_\_ Start: \_\_\_\_\_:\_\_\_\_\_ Finish: \_\_\_\_\_:\_\_\_\_\_

Type of Function: \_\_\_\_\_

Room (Tick): ☐ VILLA BAR  
☐ LOUNGE BAR  
☐ PRIVATE DINING ROOM  
☐ DINING ROOM - RIGHT  
☐ DINING ROOM - LEFT

Preferred Room set up: \_\_\_\_\_

Menu choice: \_\_\_\_\_

\_\_\_\_\_

Canapé Selections: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dietary Requirements: \_\_\_\_\_

Beverages (Tick): ☐ Cash bar ☐ Tab ☐ Beverage Pack # \_\_\_\_\_

Beverage Restrictions: \_\_\_\_\_

Beverage Limit: \_\_\_\_\_

Special requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Deposit will be paid via (Tick): ☐ Credit Card Form (see next page) ☐ Pay by Link\*

\*Pay by link is a straightforward and secure way to get paid through a simple payment link. We generate this payment link through our back-office and then send it to you via email. When you click on that link, you are redirected to a secure payment page where the payment amount is predefined, and you only need to enter your card details to complete the transaction. This generates the payment link to you & your sensitive card details are safe.

# CREDIT CARD AUTHORISATION

TODAY'S DATE: \_\_\_\_\_

FUNCTION NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PREFERRED MAILING ADDRESS: \_\_\_\_\_

COMPANY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ROOM BOOKED: \_\_\_\_\_ TIMES: AM PM NO'S ATTENDING: \_\_\_\_\_

CARDHOLDERS NAME \_\_\_\_\_

CARD TYPE (Please circle): AMEX DINERS M/C B/C VISA CARD EXPIRY DATE: \_\_\_\_\_

CARD NUMBER 

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AUTHORISED SIGNATURE: \_\_\_\_\_

## TERMS & CONDITIONS

### Deposit, Prepayment & Confirmation of Bookings

- To confirm a function booking, a standard fee of \$500.00 is required as deposit along with the credit card authorisation and terms and conditions forms completed and signed. (Credit authorisation forms should be completed with the c/card details of the person responsible for the entire payment or balance)
- All booking deposits in the November to December period are \$1000.00.
- Should the above mentioned forms and deposit not be received by the due dates, the Longueville Hotel reserves the rights to cancel all reservations held on the client's behalf.
- Minimum numbers of guests must be confirmed 7 days prior to the function.
- PAYMENT IS REQUIRED AT THE DURATION OF YOUR EVENT. Invoicing is only permitted if credit facilities have been established with the Longueville Hotel

### End of Function procedures

- All amplified music must cease at 11:30pm and all guests must have left the premises by 11:50pm.
- If the function extends beyond designated times, an additional late fee plus extra staff costs will be charged to the final bill.
- All decorations & goods must be taken down at the conclusion of an event.
- A cleaning levy will apply if professional cleaning is needed.

### Cancellation

- If cancellation occurs within 4 weeks prior to the event date, the deposit is forfeit.
- If cancellation occurs within 14 days prior to the event date, the client will be charged 100% of the food costs.
- November to December period- If cancellation occurs the deposit is forfeit.

### Entertainment

- The Longueville Hotel is happy to quote for and arrange any equipment that may be required for your function, e.g. audio visual, decorations, flowers etc. The cost of these will be added to the total function bill plus a 15% service fee
- Bands, DJ's or other live entertainment will have to be confirmed with the venue prior to the event.

### Agreement

I hereby agree to the terms and conditions outlined above and I am aware the information supplied may be used in follow up communications.

Name & Signature: \_\_\_\_\_ Function Date: \_\_\_\_\_

### Loss or Damage to Property

- The client shall remain responsible at all times for any loss or damage to the property of the Hotel caused by the client, guests and invitees
- Please note no decorations are to be placed on walls or wallpaper furnishings
- We are extremely careful when looking after guests and their property. Unfortunately, we cannot take responsibility for the damage, or loss of items belonging to guests before, during and after a function.

### Disorderly Conduct

- The client shall conform to the requirements of Local Government Acts & the Longueville Hotels policies and will be liable for any breach of these.
- The management of the Longueville Hotel reserves the right to remove patrons attending functions from the premises for unruly behaviour and/or showing signs of intoxication as determined at management's discretion or by RSA regulations.
- Bucks parties and similar functions are at the sole discretion of management and the Longueville Hotel reserves the right to cancel any bookings for bucks parties

### Children

- The client also undertakes to ensure that children are supervised by a legal parent or guardian at all times. It is illegal to serve alcoholic beverages to any person less than 18 years of age and the Longueville Hotel reserves the right to request suitable identification.

### Unforeseen Circumstances

- In the event of inability to comply with any of the provisions of this contract by virtue of any cessation or interruption of electricity or gas supplies, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident, the Hotel reserves the right to cancel any booking or refund any deposit without notice.
- Should the room/s reserved be unavailable, we reserve the right to substitute similar venues. Every effort will be made to advise you in advance.